



**FACILITY RENTAL FEES:**

All fees are per event day unless otherwise noted. **Move in/out days are 50%** of the listed event daily rental. Rates do not include reimbursable or traditional promoter expenses listed below.

**EXHIBITION HALL:**

- Hall A (32,400 sq.ft) \$2,250
- Hall B (21,600 sq.ft) \$1,700
- Hall C (43,200 sq.ft) \$3,000
- Hall AB (54,000 sq.ft) \$3,650
- Hall BC (64,800 sq.ft) \$4,200
- Hall ABC (97,200 sq.ft) \$5,850

**EQUESTRIAN ARENA:**

- Equestrian events: \$595
- Non-equestrian events: \$795
- Set-up day \$150

**COMMERCIAL EXHIBIT AREAS:**

- South Hall #1 (24,000 sq.ft) \$850

**RATES / SERVICES / EQUIPMENT**

<b>EQUESTRIAN ARENA</b>	<b>RATE</b>
Stalls (per day)	\$19.00
Shavings (initial bedding free)	\$5.00
House PA (per day)	\$50.00

<b>HOUSE EQUIPMENT / UTILITIES</b>	<b>RATE/ each</b>
Utilities (ExHall - entire hall /event day)	\$350.00
Utilities (ExHall - each hall /event day)	\$150.00
Tables (limited inventory)	\$12.00
Chairs (limited inventory)	\$2.00
Bleachers (120 people / section)	\$100.00
PA (ExHall House system)	\$500.00
PA (small portable)	\$100.00
Stage - (per 6'x8' sections)	\$40.00
Card key - lost (ExHall)	\$25.00
other:	

<b>LABOR</b>	<b>RATE/ hour</b>
General / Set-up / Tear down	\$35.00
cleaning (extraordinary)	\$35.00
OT Labor	\$52.00
Labor with equipment	\$55.00
OT Labor with equipment	\$72.00

<b>RV / CAMPING / PARKING</b>	<b>RATE/ day</b>
Overnight / RV (no hookups)	\$20.00
Parking	\$6.00
pre-paid parking	\$5.00

<b>SERVICES / TECH</b>	<b>Advance Rate</b>	<b>Floor Order</b>	
TELECOM	1st Phone line	\$140.00	\$175.00
	Ea. Additional line	\$100.00	\$135.00
	Data line (internet)	\$140.00	\$175.00
GAS	Gas service drop	\$125.00	\$160.00

(NOTE: Advance orders must be made at least 14 days prior to load-in)

**INCLUDED IN RENTAL RATES:**

- Initial standard configuration of facility to event specifics.
- Event attendants to service restrooms and facility during normal event operations. (*excessive cleaning or excessive show generated materials not included*)
- Overnight clean-up following event.
- Recognition on facility marquee on days of rental and on prior days as available.
- Event listed on facility website and on all upcoming events calendars generated by FSMG.
- Event facility representative to act as liaison at all times with the facility and its services.

**TRADITIONAL PROMOTER EXPENSES / RESPONSIBILITIES:**

Promoter / event organizer is solely responsible for all coordination and fees associated with the following services, to include, but not limited to:

- Decorating services: Tables, chairs, pipe & drape, etc.
- Stage, Sound & Lights
- Power distribution.
- Utilities
- Security
- Guest Services: Ushers, ticket takers, door guards, greeters
- Catering
- Loading dock coordinator (if necessary)
- Fire Marshall permits
- First aid / medical personnel including stand-by ambulance service
- Police and Fire Department details
- Equipment rentals
- Telecommunications: analog phone lines, high speed data lines.
- Natural Gas service
- Required / requested specialized labor
- Excessive trash / compactor / dumpster requirements
- Excessive cleaning / facility restoration

## TERMS & POLICIES

The following are general terms, policies and conditions used when booking events at the Event Center:

- **Rental Term:** Per day rates are normally defined for events between 8am and midnight, however, all hours around the clock can be used to stage events.
- **Insurance:** Renter is responsible for all proper Insurance coverage, Licenses, Permits, Taxes and Fees.
- **Fire Marshal Permit:** Floor plans for events (if applicable) must be submitted, approved and a permit issued by the Fire Marshal at least 14 days prior to the load-in of the event. All events are subject to a Fire Marshal inspection. Events with attendance and configurations less than 75% of the maximum approved configurations may be exempt from Fire Marshal permits. A Fire Marshal assembly permit application can be downloaded from the [www.clarkcoeventcenter.com](http://www.clarkcoeventcenter.com) website.
- **Concessions:** Ovations Food Service has the exclusive rights to all concessions at the Event Center.
- **Catering:** The Event Center does not have an exclusive caterer. Any catering company can be utilized for events subject to a 10% catering fee for the rights to perform services at the Event Center.
- **Liquor License:** The Event Center is a licensed facility. All alcohol distribution is subject to the rules and regulations mandated by this existing license. Exceptions may be made for Special Event Liquor Licenses secured from the state by an event producer.
- **Parking:** All vehicles parking on the premises are subject to parking fees. Currently, the parking fees are \$6.00 per car per day; \$5.00 for exhibitors in advance. Parking lots may be purchased in advance to provide for free parking for event attendees at the discounted exhibitor rate per space.
- **RV / Overnight camping:** Overnight RV camping is available at \$20 per night per vehicle with or without power. No sewer hookups, only limited power and water hookups are available.
- **Protection for similar events:** FSMG reserves the right and discretion to allow a reasonable period of separation between similar events in order to minimize confusion to the public, avoid financial hardship and provide the opportunity for the success of each event. Standard protection is 45 days prior and 30 days after the event.
- **Amphitheater season restrictions:** During the Clark County Amphitheater Season, (May 1 through September 30) If a concert is scheduled at Amphitheater, all Event Center events must be concluded and traffic cleared from the parking lots of the Event Center by 5:00pm on week days, and 1:00pm on weekends.
- **Application:** Before a requested date is confirmed, FSMG must receive a completed and approved application, the required deposit and a fully executed contract.
- **Deposit:** A non-refundable deposit of 25% is required to officially hold a date for a prospective event. The deposit will be credited towards the overall rental of the event. Payment must be made in full prior to the beginning of the event.
- **Cleaning / Damage Deposit:** A refundable deposit may be required in advance of the event for any damage to the premises or extraordinary cleaning necessary as a result of the event.
- **Settlement:** At the conclusion of the event, the renter will be responsible for settling all outstanding facility expenses. The renter will be presented with all available documentation of expenses to include, but not be limited to: rental balance, equipment rental, and labor expenses.
- **Service Providers:** Only pre-approved service providers may be used for services affecting public safety or standards of service, such as security, or decorator services.

To insure public safety and maintain a high standard of service and accountability, the following companies are pre-approved for work at the Clark County Event Center. All other companies providing such services require the FSMG approval prior to working at the Event Center:

1. **DECORATORS:** The Event Center does have a limited inventory of 6' tables and chairs for rent. For Full Decorating services, the following vendors are pre-approved:

**Trade Show Supply House, Inc**

Contact: Bryan Brammer  
(360) 624-4498  
[tradeshowsupplyhouse@comcast.net](mailto:tradeshowsupplyhouse@comcast.net)

**DWA Trade Show & Exposition Services**

Contact:  
(503) 228-6800  
[www.dwatradeshow.com](http://www.dwatradeshow.com)

**Convention & Trade Show Services**

(a division of Peter Corvallis Productions)  
(503) 222-1664  
[www.petercorvallis.com](http://www.petercorvallis.com)

**West Coast Event Productions, Inc.**

(503) 294-0412  
[www.wcep.com](http://www.wcep.com)

**Triumph Expo & Events, Inc.**

(503) 255-6700  
[april.dyas@triumphexpo.com](mailto:april.dyas@triumphexpo.com)  
[www.triumphexpo.com](http://www.triumphexpo.com)

2. **SECURITY / GUEST SERVICES:** Due to public safety and the liabilities involved in event security, crowd management and emergency services, only the following companies are approved to provide security services. All other companies would need prior approval by FSMG. FSMG reserves the right to provide, at LICENSEE's sole expense, a minimum amount of security personnel necessary to ensure public safety and the safety of the Event Center.

**Coast to Coast Event Services, Inc.**

Contact: Shana Anderson  
(503) 235-2585  
[coast2co@aol.com](mailto:coast2co@aol.com)

**Creative Security Inc. (CSI)**

John Braun, owner  
(503) 363-2130  
[creativesecurity@uswest.net](mailto:creativesecurity@uswest.net)

**Bravo Event Services / Security**

Contact: Daniel Kor  
(503) 254-0561  
[bravo-inc@msn.com](mailto:bravo-inc@msn.com)

**Empire Security Service**

Contact: Henry Scott, Jr.  
(503) 288-8157  
[coastcorp@aol.com](mailto:coastcorp@aol.com)

**MIB**

Contact: Raymond  
(541) 710-8782  
[mib@cmc.net](mailto:mib@cmc.net)

**Ace Security Services, Inc.**

Contact: Chris Havelka  
(503) 335-1417 or (503) 317-3779  
[aceevents@attbi.com](mailto:aceevents@attbi.com)

3. **ELECTRIC DISTRIBUTION:** Hollywood Lights is the exclusive provider of power and electrical distribution at the Event Center.

**Hollywood Lights, Inc.**

Contact: Frank Locke  
(503) 232-8855  
[frank.locke@hollywoodlights.biz](mailto:frank.locke@hollywoodlights.biz)  
[www.hollywoodlights.biz](http://www.hollywoodlights.biz)